



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	DON BOSCO COLLEGE
• Name of the Head of the institution	Dr. Joy Ullattil SDB
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04936223107
• Mobile no	9744981233
• Registered e-mail	naacdbc@gmail.com
• Alternate e-mail	ullajoy@yahoo.co.uk
• Address	NEAR MINI CIVIL STATION SULTHAN BATHERY, WAYANAD, KERALA 673592
• City/Town	SULTHAN BATHERY
• State/UT	KERALA
• Pin Code	673592
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Calicut University				
• Name of the IQAC Coordinator	Dr.KARTHICK.K				
• Phone No.	9600549539				
• Alternate phone No.	04936223017				
• Mobile	9600549539				
• IQAC e-mail address	naacdbc@gmail.com				
• Alternate Email address	mailtodonbosco@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://dbcollegebathery.ac.in/doc/IQAC/aqar%20report%202019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dbcollegebathery.ac.in/academic/calender				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			12/10/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	15
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Facilitated the transition from classroom to online classes	
Organized training to prepare teachers to conduct online classes	
Monitored the conduct of webinars by various departments in the college	
Facilitated the compliance to quality measures by regular online meetings	
Submitted IIQA and SSR for Cycle II	
Facilitated FDP for teaching and non teaching staff	
Facilitated student centric programs like Personality development and motivational sessions	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Submit IIQA for Cycle II	Submitted IIQA for Cycle II
Submit SSR for Cycle II	Submitted SSR for Cycle II
Conduct External Academic Audit	Conducted External Academic Audit
Monitor the conduct of online internal exams	online internal exams were conducted without glitches
Conduct an online Alumni meet	Successfully hosted the Alumni meet
Conduct periodic internal audits	Could conduct only one cycle due to Covid related limitations
Conduct student centric programs	Conducted two student centric programs
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Academic Council	18/12/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	17/01/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	438
File Description Data Template	Documents View File
2.Student	
2.1 Number of students during the year	692
File Description Institutional Data in Prescribed Format	Documents View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	224
File Description Data Template	Documents View File
2.3 Number of outgoing/ final year students during the year	263
File Description Data Template	Documents View File
3.Academic	
3.1 Number of full time teachers during the year	51
File Description Data Template	Documents View File
3.2 Number of sanctioned posts during the year	51
File Description Data Template	Documents View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	39
4.2 Total expenditure excluding salary during the year (INR in lakhs)	84.93
4.3 Total number of computers on campus for academic purposes	62
Part B	
CURRICULAR ASPECTS	

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

There is a planning meeting before the start of the Academic year. The Principal all the faculty members deliberate and prepare a draft plan based on the evaluation of the previous year. Decisions are arrived at regarding direction, focus and the corresponding activities for the whole college for the year. The draft plans are passed on to the IQAC to draw up the Academic calendar. The IQAC prepares the academic calendar of the college, based on the university calendar. This is discussed and finalized in the Staff Council, before the commencement of the academic year. Based on the academic calendar, each department plans their programs and allocates courses to teachers. Teachers then prepare the course outcomes, teaching plans, assignments, seminar, and contents beyond syllabus to enrich the curriculum. Each teacher maintains a file containing syllabus, course outcomes, course plan, daily teaching plan, time

table, workload, and various academic and administrative responsibilities. Teachers configure Moodle to manage the classroom activities like attendance, internal tests, assignments and seminars.

The IQAC conducts academic audit in each semester and ensures effective delivery of various departmental activities. The college organizes seminars, conferences, and workshops for the enhancement of subject-related knowledge.

For effective curriculum delivery, teachers use ICT enabled teaching like PPTs, video lectures, and portions from NPTEL videos and so on. Feedback on curriculum delivery is collected during the parents' meet.

Two internal tests are conducted in every semester besides the Semester Exam conducted by the

University. Students, parents and mentors are intimated of the marks. PTA meetings are arranged twice in a year. This offers an opportunity for interaction between teacher, student and parent.

College has sufficient infrastructural facilities for delivering the curriculum. This includes spacious class rooms, seminar halls, Audio Visual room, tutorial rooms, WiFi, and the PG class rooms with LCD

projectors. The UG students make use of the common Audio-visual hall and the Discussion room which are fitted with projectors and Television sets.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%2017ebdcca1931488e9e7901571e18d52d.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Calendar includes the academic, co- curricular and extracurricular activities of the college. The Academic section includes, the various subjects and its credits during each semester, and the dates for the conduct of Concurrent Internal Exams (CIE).The institution follows the details of courses provided by the university. In case of insufficient working days due to unexpected eventualities, extra classes will be provided to the students after the class hours and

on weekends. The academic calendar also includes various details including extracurricular activities and co- curricular activities. This will be helpful for the students to plan well before the internal exams.

The Examination committee finalizes the dates of internal exams. The schedule of all internal examinations is given in the academic calendar and the dates are previously notified in the Notice Boards. In each semester, the students have to write two internal assessments and a Semester end examination. These exams and tests papers are conducted as prescribed by the university with due care.

The Hand book or the Academic Calendar also contains the schedule and list of the various curricular and Co-curricular and extracurricular activities of the college. These programs are planned based on the previous year's experiences. Thus there are programs class-wise, department-wise and college wise.

Incase emergency requires to anticipate or postpone, cancel or add programs, the Principal calls for a meeting of the Staff Council to make the necessary arrangement suited to the situation.

Thus all the activities of the college are conducted as per the College Calendar prepared at the beginning of the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://dbcollegebathery.ac.in/academic/calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is prescribed by the affiliating university. Almost all the UG and PG programmes have courses /modules that deal with Gender, Environment, Values and Ethics. All the UG students have English as a common course in the first four semesters. The UG students opt for a second language. Hindi and Malayalam, the languages offered in the college, give enough stress to these

issues. The topics are selected in such a special way that to stress the issues like, gender, environment and ethics. The Hindi papers, "Culture and Civilization of India" and "Prose and One-act plays" integrate the values specific to Indian culture with special emphasis on the protection of environment, interpersonal relationships, the relationship between man and God and values like truth non-violence, tolerance etc. The course "Short Stories and Novels" discusses issues related to gender including the exploitations faced by women and their sexual and social issues are surfaced in this paper. In a similar way the Malayalam courses "Malayalam sahithyapadanam", "Kavita" and "Katha,Novel" offer some environment related articles like global warming. From 2019 onwards, a course on Environmental Studies has been made compulsory for all UG programmes. Special emphasis is laid on inculcating ethical practices among the students. The cross-cutting issues are an intrinsic part of the students' co-curricular activities. Students are encouraged to develop healthy competition to inculcate practices of fair play and equity. These issues find a collective space in numerous extended curricular and co-curricular activities such as NSS activities, workshops, seminars, street plays, and so on. Value education Sessions are given every month to batches of students in which topics of tolerance, professional ethics, Humanism, Harmonious living, personality development and leadership are given. The Daily morning Assembly is one of our best practices by which all the students and faculties gather for prayer, and listen to a value based message. The Activities of Nature Club, NSS are mainly focussed on nature preservation and environmental protection. Sessions on Women empowerment, Gender sensitivity, Cyber crimes, Cyber laws, Addiction, honest living etc. are often topics discussed with the students. In addition the following programmes also deal with papers that discuss these sober issues: BA & MA English: Women's Writings B.S.W.: Gender and development & Social Work With Elderly BBA: Environmental Science: MSW: Environmental Studies, Disaster Management & Social legislation and Human Rights Commerce : Management Concept and Professional Ethics Thus the curriculum is rich with topics on social and environmental, professional ethical and human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

263

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://dbcollegebathery.ac.in/doc/NAAC/Stakeholders%20feedback%20report_aa3535c837d6474498d8de0b664096a3.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://dbcollegebathery.ac.in/doc/NAAC/Stakeholders%20feedback%20report_aa3535c837d6474498d8de0b664096a3.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
254	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

80

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes a proactive approach to enhance the academic quality of students. Bridge Course is conducted at the beginning of the academic year for I UG students. The aim is to enhance the communicative skills of the students. This also makes a foundation for higher studies. The bridge course helps the students to level up their knowledge in the various subjects they are going to pursue in their undergraduate program. Remedial Coaching is implemented through departments to provide special coaching to slow learners. Class quality circle is a peer learning group of each class in which selected brilliant students get an opportunity to help the slow learners in the learning process. Mentors take special care of the slow learners. Class teacher keeps the parents informed about their performance and timely motivation, encouragement and reminders are given to them. Each department devises its own means for taking care of the bright students. Student Seminars, Quizzes, Debates and Discussions are opportunities provided by the English department to tap into the academic prowess of students. Corporate Update Series by Department of Commerce and Management helps advanced learners to keep abreast with the micro developments in interested areas like NET, CAT, GST & TALLY. Program for Advanced Learners, an initiative by the Department of social work includes paper presentations, debates and quizzes offering opportunity to advanced students. Empowering Informatics is an initiative by the Department of Computer Science and mathematics to motivate advanced learners. Programs like website for IT fest and helping hand to maintain College Website, digital mathematics magazine are taken up by the department. The College offers Scholarships to students for proficiency in studies.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%202_cd60c08c100e412c89a461f989b218d1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
254	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Three modes of learning methods are adopted in Don Bosco College: experiential learning, participative learning and problem solving learning methods. Experiential learning: The experiential learning may take place in the college or in a live environment such as industry, institution or a community. The learning achieved through this method goes beyond the curriculum. Following are the practices under experiential learning, offered by different departments: Bachelor of Business Administration - Academic Projects, Sales-Training, Case studies Bachelor of Commerce - Entrepreneurial Development Club, Industrial Visits, Study Tour, Academic projects. Master of Commerce - Academic Projects, Study Tour, Internship. Bachelor of Computer Science - Academic Projects, Software Development Program, Internship. Master of Computer Science - Academic Projects, Software Development Program, Internships. Bachelor of Mathematics - Academic Project. Bachelor of Travel and Tourism - On the Job Training Programs. Bachelor of Arts English - Academic Projects, Magazine. Bachelor of Social Work - Academic Projects, Internship, Observation Visits Master of Social Work - Concurrent Field Work, Summer Placement, Block Placement, Rural camps. Bachelor of Psychology - Academic Projects, Internship, Observation Visits Participative Learning: Through this method students gain deeper understanding by participating in various activities such as debates, group discussions etc. Participation in these activities develops their knowledge and skills which make them

academically confident. Some of the participative learning practices followed are: Bachelor of Business Administration - Seminars, Personality Development, Case study, Group Discussion Bachelor of Commerce - Study Tour, Seminars, group discussion Master of Commerce - Study Tour, group discussion Bachelor of Computer Science - Seminars, group projects Master of Computer Science - Industrial Visit, Seminars, group projects Bachelor of Mathematics - Seminars Bachelor of Travel and Tourism - Seminars, Educational Tour, group discussion Bachelor of Arts English - Seminars, Group discussion Master of Arts English - Role plays, Group discussion Bachelor of Social Work - Role plays, Rural camps Master of Social Work - Role plays, Rural camps, Group Projects Bachelor of Psychology - Seminars, group projects Problem Solving: Students are given challenging problems, which they formulate as a problem statement and solve. They may apply knowledge gained from research papers to solve some problems. They may also identify alternative solutions. This enables them to be life-long learners and sharpens their critical understanding of the subject. Some of the problem-solving approaches adopted by various departments are: Bachelor of Business Administration - Event Management Bachelor of Commerce - Accounting related topics Master of Commerce - Accounting related topics Bachelor of Computer Science - Optimization of algorithms, lab experiments Master of Computer Science - Optimization problems, lab projects Bachelor of Mathematics - Most of the topics are problems solving in nature. Bachelor of Social Work - Community Development and group activities Master of Social Work - Community Oriented programs during fieldwork, Case studies Bachelor of Psychology - Case studies

File Description	Documents
Upload any additional information	View File
Link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%202_0bd37d690446434190b791d9c7266841.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Postgraduate class rooms are equipped with LCD to enhance ICT enabled teaching and learning. Audio Visual Hall and Seminar Hall are equipped with LCD. E library, E- learning space of Library (ECorner), OPAC and Computer Lab are also utilized for teaching and learning. Discussion room has been installed with Television for projection of videos, short films and presentations. The faculty

members use ICT platforms like YouTube, Google Meet, Google classroom. YouTube channels have been started for sharing class notes and videos. Online Classes during the Covid-19 pandemic were conducted through ICT enabled devices. E-Library helps students to browse the internet for Journals and websites. Internet facility is also made available in the computer Lab enabling learners access to internet sources. The central Library is computerized with OPAC. It enables easy identification of books and journal articles. All the books, magazines and Journal articles are brought under OPAC system. 'Lesson 21' is a new software which will be implemented soon. This is a custom made software developed indigenously integrating all the typical features for academic institution. UPS connectivity is provided to all the labs, Library and the classrooms. Wifi Connectivity, helps students and staff can access the internet from their own devices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

193

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination committee headed by the Principal ensures transparency and robustness in the internal assessments. The College

follows the guidelines given by the University regard to the conduct and assessment of internal examinations. The schedule of the internal assessments and the syllabus stipulated is announced as notified in the college calendar.

The concerned teachers prepare the question paper for the internals.

The internal tests are conducted in the examination halls in the same pattern as the university examinations. The invigilators allotted to the examination halls are responsible for the smooth conduct of the examination. Any malpractice is immediately brought to the notice of the Principal.

The answer scripts are entrusted to the respective teachers for valuation. The concerned teachers grade the examination scripts and the marks are intimated to the students. After the students have clarified their the grades provided, the teachers submit the marks to the class teachers who will consolidate the grades and submit the same to the College Office through the college email.

The components for Continuous Assessment (CA) marks are as per the Calicut University norms. The total internal marks comprise of marks of two internal tests, Assignment, Seminar and Attendance given to each paper.

File Description	Documents
Any additional information	View File
Link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR_%202_be6a9ae859d34a6692d2d1cbb51556ff.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a Grievance Redressal system to address grievances of students related to internal assessment marks. Department Level: The corrected answer scripts are given back to students within two weeks' time after the examination by the respective teachers. Doubts and enquiries of the students are clarified by them. If there is any

tabulation related error in assessment, corrections are duly made by the examiner and the corrected marks will be officially posted against the name of the concerned student. The students are free to approach concerned subject teachers after the releasing of internal assessment marks and they get it clarified if any. After a preliminary correction, the consolidated marks are published on the notice board for two days and later filed in the office. If there is any exam related grievance from the part of students, they are free to give their written complaints to the HoD. The complaints will be discussed and resolved at the earliest. College Level: In case the student is not satisfied with the action taken at the Department level, the student can move on with his/her complaint to the college level Grievance Cell. The Coordinator of Grievance Cell and the committee under the chairmanship of the Principal will discuss the matter and will take necessary actions.

File Description	Documents
Any additional information	View File
Link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%2020be6a9ae859d34a6692d2d1cbb51556ff.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Vision contains the following key elements,- Intellectually competent, Socially responsible, morally upright, spiritually mature, physically and mentally fit. This is what the whole effort of the College aims at.

The Program Outcomes lead the student to excel in these five areas of development.

The Program Outcomes, Program Specific Outcomes(PSO) and Course Outcomes(CO) are prepared by the teachers taking the subjects. These are then communicated to the students by their own class teachers in the beginning of each Semester. These are also placed in the website for verification

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%202_866d8ec1e9fd4895aa63498593c3b68a.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Outcome Based Education is sub-categorized into PO, PSO and CO. These components are evaluated. The Course Outcomes are evaluated on the means of 1. Learning Specific Evaluation: It includes: Conduct of Internal and External Exams Assignments and Seminars Project work Work Camps, Industrial Visits Lab performance 2. Feedback from stake holders It includes feedback from the Class teachers, Heads of the Departments, Fieldwork Supervisors and Parents. The following are the criteria for evaluation. Punctuality and promptness Personality and Discipline Creativity and initiatives Leadership and Team spirit. Diligence and Commitment to Duties The marks awarded are analyzed to arrive at the Program Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%202_71459ad31e2244218d0c0e7f20f72a2b.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

64

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://dbcollegebathery.ac.in/doc/NAAC/University%20Result_2020_647669aaf7704b8ea56f0429948b7da4.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dbcollegebathery.ac.in/doc/NAAC/AOAR%20SSS-Questinnaire_Students_4d0c11c5e4ae4f15b232d2396c53e7af.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Don Bosco College is located in a rural and tribal belt and thus the primary concern of the institution is to transfer knowledge for the development of agriculture and entrepreneurship to the society. The DB Tech and the Entrepreneur Development Club design various programs to help students in strengthening their entrepreneurial skills. Women empowerment project for rural women is a new initiative. The College gets funded support from the Don Bosco Skill Mission and Directorate of Industries and Commerce to do the training.

1. Don Bosco College runs a non-formal technical training Institute: (Don Bosco Tech)

Caters to an average of 120 deserving poor youth per year, giving them technical and

entrepreneurial skills to make a living. DB Tech offers training in

Retail Marketing, Electrical engineering, Motor vehicles repairing and Welding. Passed out students are helped to find placements.

2.WELive Project: The College runs a Women Entrepreneurial Development project, catering to rural women. Several initiatives are undertaken under this venture. Over 200 rural women in 10 clusters are engaged in enterprises promoted by Don Bosco College. The students in the college too are involved in the project. The women are given training and financial aid to set up their microenterprises. The main objective is to empower rural women with small scale income generation projects.

3. Entrepreneurship Development club

The Entrepreneurship Development club aims to impart training in managerial dynamics and skills to students with potential to be future entrepreneurs.

A number of activities like Training, Workshops and Expert talks are conducted to transfer innovative knowledge among students. The ED club organizes training programs on concepts like Organic garden cultivation, Mushroom farming and vegetable farming. These farm products are sold among local neighbors at reasonable prices. ED-club has adopted ways of using recycled materials to create craft items. The College has registered itself with the Young Innovators Program of Kerala Development and Innovation Strategic council (K-DISC)-YIP, Kerala. Kerala Institute for Entrepreneurship Development's Boot Camp 2021(Training Projects) is being hosted by ED Club, Don Bosco College. 10 projects have been tentatively allotted to Don Bosco College. Kerala Krishi Vigyan Kendra has collaborated with the ED Club to promote agricultural entrepreneurship. The Launch project was Pepper plantation. Industrial Visit to Kerala Krishi Vigyan Kendra created curiosity among students. Virtual Quiz was conducted in June 2021 to create awareness on product logos. Youth Skill Day was celebrated with an online workshop on entrepreneurship. Grand Students' Entrepreneurship Launching of seven projects was conducted on 1 November 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%203_4d1cb13c410840759a37ed8cf1035e0f.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Don Bosco College, Sulthan Bathery has always prioritized social responsibility over self. The college management (Rector and Community) deliberated over the challenges caused by the Covid-19 pandemic and decided to create a framework for providing relief for those in need. Selected faculty members were designated specific tasks as a part of the initiative. Sixty-five students volunteered and registered for the same. The relief teams have focused on the three municipalities in Wayanad district- Sulthan Bathery, Mananthavady and Kalpetta. The student volunteer groups assisted Covid-19 relief activities in the Taluk hospital and the Police Station in Sulthan Bathery. The student groups have been serving registered Covid-19 patients by offering psychosocial support through Tele -counselling. A team of students have been offering support to Covid-19 relief activities in St. Martin's Hospital, Ambalavayal. Similarly, students also support Mananthavady and Kalpetta municipalities, providing medical and health services to Covid-19 patients. A hundred families in need of help have been provided with vegetable and grocery kits. The team also provided Pulse Oximeter in different parts of the district. WELive Project: The College runs a Women Entrepreneurial Development project, catering to rural women. Several initiatives are undertaken under this venture. Over 200 rural women in 10 clusters are engaged in enterprises promoted by Don Bosco College. The students in the college too are involved in the project. The women are given training and financial aid to set up their microenterprises. The main objective is to empower rural women with small scale income generation projects. Don Bosco College, Sulthan Bathery is happy to

partner with BREADS, Bangalore to implement the project titled "DREAM" (Drug Rehabilitation Education and Mentoring) in the district of Wayanad, Kerala. This project aims to offer psychosocial support to susceptible youth in the district.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%203_dca7aa946a0647dd9d0d18bb6c8bee97.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

381

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus covers 9.61 acres and comprises a total built-up area of 129597.48 square feet as well as open space for gardens and sports amenities. The college has built sufficient physical infrastructure to house all of its departments, classrooms, and support facilities. There are 32 class rooms, 2 exam halls, 6 class rooms enabled with LCD projectors. Computer labs with 55 computers with UPS back-up Batteries and with high speed Internet connectivity. Elibrary facilitates net browsing for students and staff. There are two Audio-Visual Seminar halls, Discussion Rooms and a fully Automated Library with adequate reading and storage space. There are separate Toilets facilities for male and female students, staff rooms and Ladies rooms are provided. Two Drinking water Filters are made available. The Canteen has a kitchen and two dining rooms with seating capacity for 100 people. The Gymnasium can engage 15 students can do their physical workout at a time. The equipments are of standard quality and furnished with all the requirements. The college has the following designated spaces: Administrative office, Principal's office, Vice Principal's office, Library, E-Library, Audio visual hall with LCD and sound system, Meeting Room, Parlor, Staff rooms, Ladies room, Mentoring Room, Class rooms with LCD facilities, IQAC office, Seminar Hall with stage, Open Auditorium, Open grass turf, Exam Halls, Discussion room and Gym.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%204_276d9353adf246da9639faf93fda87d3.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution aims at the overall development of its students and gives due importance to sports and cultural activities. The sports and games activities are headed by the Department of Physical Education of the college. Students with skills are selected through selection trials. Students are encouraged to participate in the Intra-College, Inter College, University, State and National level competitions. Facilities for sports and games include: 1.Outdoor fields : Football/Cricket Field, Volleyball Court and facility for Net-ball practice. 2.Indoor facilities: Caroms, Chess, Badminton Courts. FITNESS CENTRE- Gymnasium Don Bosco College has gymnasium within the campus which is coordinated by the Physical Education Department. The following training machines provided in the gymnasium for the benefit of the users: Chest press, Shoulder press, Lat pull down machine, Biceps curl bench, Triceps extension bar, Leg extension bar, Cable tower, Bench press machine, Squat machine and Dumbbells. The college provides necessary gear for playing cricket, football, badminton, volleyball and indoor games. Cultural activities: The College has an indoor hall with Stage setup and an open hall with portable Stage facility made available for cultural performances. The college has amplifiers and speaker equipments for the various halls. Every year, a college level arts competitions is held and participants who perform well are sent to participate in the Zonal and Inter zonal competitions organized by the University. The College has an Arts Club team comprising faculty members and student representatives. The college has active student clubs like Dance Club, Music Club, and College choir, Drama Club, Reading Club, literary club, Film club and Arts Club to provide a forum for culturally inclined students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%204_71e95558a0f94f35ba906cc2a4804f25.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%204_b67f8159631f44df879473aa56a8b934.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.66

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library offers very good collection of books, and secondary materials for the benefit of the learners and the teachers. The Library aims to support the educational and research programs of the college by providing physical and online access to information. The college follows a centralized library system. The college library building has an area of 8000 sq. ft. in two floors - Basement floor and Ground floor. The Basement floor houses the Under Graduate section, Reprographic machine, Technical Section, Back Volumes, General reading area, UG reference section. In the ground floor Postgraduate section, Reference Section, Journals & Magazine section, New Arrival Section, Newspaper reading section, Property Counter, Librarians Cabin, Circulation Section, E-Corner, Research section, CD-DVD Collection and Question Bank section are accommodated. Library is open from 9 am to 5 pm on all working days on all working days including Saturdays. The Library offers Online Public Access Catalogue (OPAC) - a computerized catalogue service. All the books in the library are bar coded. There are 13000 printed books, 15 printed journals, 40 magazine and dailies. Subscription to N-LIST provides access to around 31,35,000 e-books, and 60,000 e-journals. Library has Wi-Fi facility and CCTV surveillance for security. Software Name of the ILMs Software : Book Worms Library Software Nature of Automation : Fully automated Version : 2018 Year of Automation : 2014 Features of the Software Book Worms is a Windows based Library Automation Software using Library Standards such as MARC 21, Z39.50. Server - Client Software. Barcode and RFID enabled.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%204_1c720f70d308427ca4cf9fc5d028f7a0.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.80

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

175

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well developed system for providing updated IT facilities for the users. The LabTechnician is in-charge of all the electronic and digital equipments. The following are the measures to ensure the up-dation of IT facilities in the Campus At the end of the year a list is taken of all the IT equipments in the College and

damaged or those that need replacing or up-dating are identified. This is done by the Lab Technician and the Office assistant. List of IT equipments that need to be replaced, up-dated or newly purchased is handed over to the Principal who forwards the same to the Management Council. The Management Council studies the need and urgency the request placed by the Principal and authorized the Administrator to comply with the requests. The Principal ensures that the replacement, purchases, repairs, up-dating etc are done on time. The following are the equipments and features that are periodically checked for its optimum functionality. The college website The computers and printers and Scanners and Photostat machines of administrative block and computer lab. LAN connections. Wi-Fi facility with speed of 200 mbps. Fully working computers for students - 62 numbers Projector, amplifiers, speakers. Mikes etc. fixed in the various halls. UPS and the allied systems Telephone cables and connectivity Internet access to wherever necessary Maintenance and up gradation of soft-wares in the Lab, Administrative Office, and Library. WiFi Connectivity The Campus is covered fully by Wifi. Sectional routers are placed in strategic places to get maximum coverage. CCTV Cameras For Safety and Security, The whole building and its immediate premises are under CCTV surveillance. 32 Cameras are fixed at various locations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%204_9595ecd06d4340dd936ed9a16109e07e.pdf

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.28

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well planned out procedure and policies for utilisation and maintenance of the physical facilities of the college. The college administrator is the one in charge of the purchase and maintenance of the equipments and furnishing. If any need arises, the matter is reported to the administrator by the principal and provisions are made immediately to rectify or ameliorate the same. The different departments are responsible for the upkeep of physical, academic, and support facilities periodically with the assistance of in-house employees. The college facilities like lab, Library and sports are made available to students even on holidays but with supervision. The demand for maintenance up to Rs 5000 is met by Principal, up to Rs 10000 is by Administrator and above by the Management Council. A brief overview of the upkeep and use of various facilities is provided below.

Computer Labs: Computer laboratory has a Lab Assistant who is in charge of all the equipments in the Lab .The lab in charge is

responsible for maintaining and upgrading the laboratory with appropriate equipment as per the curriculum changes. Library: Library has been assigned to a librarian with support personnel. The stock is verified at the end of every the academic year. The librarian will assist in preparing a report on the subject, as well as the students and staff's use of literature. The library committee solicits book requests from various departments, which are subsequently handled via the procurement method.

Sports/ground/gym/equipment: The institute's Physical Director is in charge of the sports facilities, gymnasium and programs. If any of the equipment fails, the Physical Director presents a suggestion.

He/She responsible for keeping track of how often sports facilities are used. AV Hall: The College has a common Audio Visual hall which facilitates common programmes of various departments and the college. Prior booking is necessary which is done with the office in charge who is responsible for the maintenance and upkeep of equipments in the AV Hall.

Class Rooms: Classrooms are allocated to all departments. The classrooms are utilized as per the timetable of the department. The institution supervisor inspects and cleans the classrooms daily. The institute's head, HODs, and class instructors all keep an eye on the cleanliness and make sure that everything is in order.

IT facilities The institute's IT facilities are maintained by the laboratory technician. Vendors are contracted to maintain IT facilities in the event of significant maintenance difficulties.

Electrical, Drinking water coolers, etc For the upkeep and repair of the electrical equipments, connections and drinking water filters, the institution has recruited technicians on demand. CCTV, Security etc Network and system administration team has been assigned to manage internet connectivity and the CCTV surveillance system. A security supervisor is hired to keep the entire premises secure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%204_22bd97ceb28d45fea5ef47c70cdda7a6.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

22

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%205_6d926ddb2ae746dda88741fc3ca68eb7.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response: The College provides representation to students in various decision making bodies. The year 2020-2021 had more participation of students as most events were conducted on digital platforms. There

was no official union of students. However, each department and associated bodies like the NSS and the clubs of the college like the ED Club, Reading Club and Dance Club conducted student centric programs which were facilitated with student coordinators. Various Curricular, co-curricular and administrative bodies where students have Representation Student Welfare and Grievance Redressal Committee Sports Committee Women Cell Disciplinary Committee Library Committee IQAC All the Clubs. Student Development Programs are also conducted to increase the involvement of students in both academic and co-curricular programmes.. DREAM" (Drug Rehabilitation Education and Mentoring) is a project launched in Don Bosco College to foster a drug free Wayanad. This project aims to offer psychosocial support to susceptible youth in the district. The students of the college are involved in various ways in the execution of the project.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%205_3458f56ebede4ab19047d7fb320a52a9.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Don Bosco College Past Pupil's Association (DBCPPA) is a registered Alumni Association which plays a vital role in helping to shape the future of our college. DBCPPA of Don Bosco College Sulthan Bathery is affiliated to the provincial federation of the past pupils of the Salesian Province of Bangalore. The association represents the views of its members, contributing to the infrastructure and other student facilities. Most of the alumni have proved their merit in the respective fields of their career and they have conducted career orientation programs for students in various disciplines from the light of their wide ranging experiences. The annual alumni gatherings are being conducted in the institution. The Alumni meet for 2020-2021 was conducted online.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%205_237a09e4781e49c3aeec7f5cb53890e5.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

The college seeks to help the students to become intellectually competent, spiritually mature, morally upright, psychologically integrated, physically fit and socially acceptable persons.

MISSION

In the field of Higher Education, we aim at molding the students to

take lead in creating a just and human society where the dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of Ahimsa, religious harmony and national integration are upheld, where the poor and marginalized are specially taken care of.

THE VISION OF THE LEADERSHIP

The Vision is translated into Mission statement. It is implemented judiciously. To do this, the

Management Council draws up long term and short term plans. The academic year starts with the preparation of the Educative Pastoral Plan (EPP) for the whole institution. Departmental level plans are frame in tune with the EPP.

Statutory Review by Chairman of Governing Body

The Leadership closely follows up the progress of the Institution in its journey towards realizing the Vision. The Annual Statutory Visitation by the Chairman of the Governing body is an occasion where every aspect of the Institution is reviewed for its exactness to the Vision and Mission. The Report by the Chairman is further studied in detail for its implementation during the year.

The Appointment of Employees

All the employees: teaching and non-teaching are selected through interview to ensure maximum

compliance to the goals of the Institution. They are further given induction training and frequent animation to align their attitudes, motivations and contribution in line with the Vision and Mission.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%206_217d3d14fda0402395d54fa757022387.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has an integrated and holistic system for planning of

activities for the whole institution. It is termed as Educative Pastoral Plan (EPP).The Educative Pastoral

Plan is prepared by the Management Council, in consultation with the Faculty members, Parents, student representatives, and other stake holders. The plans for the year 2020-2021 is based on the evaluation of the previous year.

Once the activities of the college based on the EPP are drawn up, various committees headed by faculty members are constituted for monitoring the implementation. Further specific assignments of general nature are distributed to senior faculty members. These committees and their annual program of activities are then published in the College Diary. These committees meet as and when required and conduct the programs during the course of the year.

The Management holds regular meetings with its stake holders. They play a key role in decision making and their implementation. The Manager sees to the overall running of the institution and animates the various groups ensuring their adherence to the Vision and Mission of the institution. The Principal is the head of the College Community made of faculties, Students, administrative staff and the Parents. The Administrator sees to the financial and temporal administration of the institution. The staff meetings are held regularly every month and the monthly activities are reviewed and plans are made for the next month.

The Parent Teachers Association (PTA) meets twice in the year to review the working of the college and to assess the performance of their wards. They also are involved in taking decisions that are related to their sphere. The Student Union leaders meet as and when required to plan their set of activities. All these are guided and monitored by members of the Management Council.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%206_e47727c86fcd44c8b4fdbba8319328065.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

EDUCATIVE PASTORAL PLAN (EPP) for the year 2020-21

1. Dimension for Education and Culture. To provide quality education in a safe environment
Lines of Action:

- Give constant awareness and reminders on Covid 19 protocols
- Provide well prepared online classes and ensure student attendance
- Conduct webinars at college level, department level and by teachers
- Review meeting of staff members every week on the progress of online classes
- Provide online study material from library
- Conduct online Physical fitness and Yoga programs for students
- Integrate value education and grooming tips during classes with the students
- Monitor the academic progress of students by checking notes, conducting class tests and follow up of weak students
- Conduct two online PTA meetings each semester
- Organize FDPs
- Orientation program for new students

2. Evangelization and Catechesis To encourage the spread of Gospel values among the members of the college/Tech community
Lines of Action:

- Begin every online meeting with a prayer
- Nine days of Rosary and adoration in preparation of the Feast of Assumption
- Organize Rosary services for 10 days in the month of October
- Recollection, Confession and Counseling for Catholic students

3. Vocation
Lines of Action:

- Orientation program for new students and staff members
- Provide individual career counseling for selection of courses for the applicants to DBC and DB Tech
- Continue Mentoring
- Strengthen the Placement Cell
- Offer training programs in interview and employability skills
- Offer Career Oriented Programs on Taxation Studies and CAT Coaching

4. Groups and Movements
Line of Action:

- Revitalize NSS, Clubs and Jesus Youth when students return

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%206_217d3d14fda0402395d54fa757022387.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body Don Bosco College is a minority institution, established and administered by the Salesians of Don Bosco. The Provincial of the Salesian Province of Bangalore is the Chairperson

and the Manager is the Secretary of the Governing Body and they exercise complete and final authority over the institution. The Secretary(Manager) is the appointing authority. He heads the Management Council. He coordinates the activities of different verticals in the institution. The Management Council includes the Principal, Vice Principal, Administrator and other council members. The Management Council, headed by the Secretary/Manager, sees to the immediate and ordinary administration of the college. The Principal, appointed by the Provincial, is the head of the institution and plays a leading role in all academic and non-academic matters of the college. The Principal is responsible for the efficient functioning of the Departments. He evaluates the performance of teaching and non-teaching staff .Vice Principal assists the Principal in coordinating the curricular, co-curricular and extension activities. The Head of the Department is appointed by the Secretary in consultation with the Management Council. He/she strives to achieve academic goals and assists the management council in staff selection process pertaining to the department. He/she is responsible for the smooth functioning of the department. Functions of the institutional bodies The college ensures all bodies function effectively headed by a coordinator and having required members. These bodies carryout their functions in consultation with the head of the institution with regular meeting as convened and minutes maintained. Apart from mandatory committees like Governing body, IQAC,Grievances Redressal Committee, College Development committee, the management has constituted other committees to ensure practice of democratic principles, team work and culture of excellence. Recruitment The Recruitment of the faculty and the non-teaching staff is a structured process. The applicants undergo the screening and the selected candidates face the interview. The interview committee includes the Principal, Vice Principal, subject experts and the HOD. The selected candidate is appointed by the Secretary and an induction program is conducted for them. Service Rules & Policies The College has well- structured service rules and policies for all the employees of the Institution. The service rules are made known to the employee before appointment is given.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%206_03386158658341d6942d0540f7f964b7.pdf
Link to Organogram of the institution webpage	https://dbcollegebathery.ac.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Employers State Insurance is a self financing social security and health insurance scheme. This ensures the provision of medical and cash benefits to employees and their family. Both the management and the staff contribute to this scheme. This scheme also provides maternity benefits for lady staff with six months paid maternity leave. Staff Welfare Association Every academic year a faculty member is nominated as the Staff Secretary of the college. He/ She coordinates and conducts various programs for the faculty members. The welfare association attends to the needs of its members. The staff secretary along with the assistance and support from the management and other staff members provides financial, emotional, psychological and moral support to all the needy faculty members. Provident Fund Employee provident fund is contributed to all the permanent employees. Leave The college provides 12 paid leave for all teaching and 20 for the non-teaching staff for an academic year.

The college provides six months maternity leave for women employees. Staff Tour The college organizes annual tour to all teaching and non-teaching staff members, the expenses of which is mostly covered by the institution. Festival allowances The institution provides festival allowance for all teaching and non-teaching staff as a token of appreciation for their support. Faculty Development Programs In order to help the teaching staff to update on the subjects they teach, and learn advance ways of teaching and learning, every year at least two FDP are organized by the College at the full expense of the met by the Management. Additional financial help is given to those faculties who intend to pursue Ph.D studies. Staff and Student Insurance Group Insurance Coverage against accidents is made available.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%206_8f4e643790b04a54a4c96e19cee0615c.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the faculty members is appraised by analyzing the execution of annual plan, feedback from students, appraisal from their respective HoDs, peer group and the Management. The appraisal is communicated to every faculty member by the Principal. 1. Quality of Teaching At the first level, the Faculty members are assessed by the students once in the academic year. A feedback form with the

following parameters are given to the students. 1. Knowledge of the subject 2. Preparation and presentation of the subject 3. Use of teaching aids 4. The teachers appearance and tidiness 5. Manners and behavior 6. Audibility 7. Conduct of the class 8. Clearance of doubts 9. Ensuring participation of the students 10. Punctuality and effective use of time 11. Availability and help in the lab 12. Availability outside the class for additional help to students 13. Revision of the lesson, 14. conduct of periodical class tests 15. Use of English language 16. Prepares the students to face exams 17. Demand of discipline 18. Follow up of weak students 19. Avoidance of partiality 20. Degree of confidence the teacher is able to get from students. The students are asked to allot marks on a scale from Highly unsatisfactory to Excellent. The data collected thus are then analyzed using SPSS and the results are communicated to the respective faculty members. The whole process is implemented by the Principal.

2. Quality of involvement & Participation Every faculty member is assigned particular assignments and responsibilities in the department and for the general program of the college. The second level of evaluation is based on the quality of involvement and completion of the tasks assigned to each of the faculty members. Result Evaluation is conducted at the end of the year. Student's performance status is analyzed. This gives an indication of the quality of the teaching of each faculty and the rectifications that are needed.

3. Self-Appraisal The third level of appraisal is done by the faculty themselves. It is a self-appraisal. The criteria is given in a form distributed to the faculty members at the end of the year. The Principal analyzes the results and awards the faculty with points.

Non-Teaching Staff Appraisal The Non-teaching staff members are evaluated by the Principal and the Administrator on the basis of: commitment to their duties, Punctuality, Use of time, Efficiency and Politeness.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%206_d69ed02d0ace4840b3d2ad2ce6abfad9.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. Internal Audit: The internal financial audit is carried out by Don Bosco College Management. Internal financial audit is carried out by the Finance committee under the Administrator and the financial monthly statement of accounts is presented to the Management Council every month. External Auditor - Don Bosco Management has appointed Mathew & Thankachan - Chartered Accountants (Chennai) as external auditors for the conduct of external financial audit of accounts. The External auditor verifies all the bills and vouchers with reference to the cashbook, bank balances. They prepare the annual Financial Audit Statements. The College makes use of ACME-ERP software (ACME: Accounts Made Easy) developed by Bosco Soft Technologies Private Limited, Yelagiri, Tamil Nadu, to do the financial accounting. All the Income and Expenditure of the Institution is centralized and there is only one Cash Box for spending and receiving of income.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%206_eec2630ee8324e4d87ce2edb55a48cfa.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

702000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Don Bosco College is an unaided Self-financing college which runs on the fees collected from the students. The main source of income is

the collected fee. The Students pay their tuition fee for each semester. The income by way of fee collection is sufficient to meet the day to day running of the college including the salary payment and annual maintenance expenses. The year 2020- 2021 was challenging as there was a great difficulty in collecting fees from students due to Covid 19 restrictions and related financial constraints. Funds are required for developmental and extracurricular activities. This has to be raised from external sources. The main source of external funding is through projects from various Governmental and Nongovernmental agencies. 'Bangalore Rural Educational And Development Society' (BREADS) an NGO has provided funds for activities in the college. .The college has about 9 acres of land in the main campus and another 10 acres of coffee plantation in Wayanad. Every bit of cultivable land is utilized with adequate seasonal and cash crops. Financial Management is another area of great concern. Budgets are prepared realistically taking into consideration the expected income, expected expenditure and the liabilities and the graveness and urgency of the purpose. The monthly accounts are prepared, internal audits and external audits are conducted regularly and reports are evaluated before the next budgets are prepared.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AOAR%206_5ff9f469b5ab415a94d37b846cdfdcb8.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is committed towards the assurance of quality enhancement and sustenance. IQAC is responsible for co-ordination of the departmental activities. It supervises all the academic matters of the Institution and suggests measures for achieving excellence. IQAC of Don Bosco College functions efficiently under the leadership of the Principal and IQAC Coordinator. Two practices institutionalized as a result of IQAC initiatives are: (i) Student Feedback Survey and (ii) Academic Audit. 1. Student feedback survey: Student Feedback Survey of Each and Every Faculty member who handled classes/practical in a semester/year is done. This is Off-line survey with a schedule for each class of students and the students have to do the individual faculty member evaluation. Whole exercise

is confidential. Analysis of Student Feedback Survey: The feedback is analyzed, broad results are noted and generic intervention done. Issues as to individual teachers are also picked out and the same is communicated to the particular faculty members. 2. Academic Audit: The Annual Academic Audit is done twice in every year in the month of July and December. In the year 2020-2021, it was conducted only once. This was due to the college falling repeatedly in containment zone. However, an External Academic Audit was conducted in October 2021. Other Contributions by IQAC: • Two student development programs in December 2021. • Online Alumni Meet • National Webinar • Promoted department level webinars • Associated with Entrepreneurial Club and conducted online events • Submitted IIQA and SSR for Cycle 2 • Facilitated the shift from classroom to online education • Monitored the conduct of online classes and online internal exams

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/AQAR%206_44bb73ab364149d39e194b381576866b.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC at the college is responsible for continuous and frequent evaluation of the teaching learning process. The IQAC team is supported by the Academic council. The quality of teaching and learning is monitored through the following procedures: • Conscious allocation of subjects to faculty members • Preparation of course plans with course outcomes • Preparation of teaching notes • Conduct of classes so as to realize the course outcomes • Internal Exams on the model of university exams • Communication of marks to students and parents • Special attention is given to weak students • Add-on courses are provided • Academic Audit is conducted to assess the progress of teaching learning process • Internships, projects, assignments and presentations are part of programmes • University Result Analysis and Internal Exam Analysis • Student Development Programs • Seminar\Guest Lecturers\Conference conducted.

File Description	Documents
Paste link for additional information	https://dbcollegebathery.ac.in/doc/NAAC/6_8f800dfaceaa941fbb56085e1529b5333.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dbcollegebathery.ac.in/doc/NAAC/College%20report%2020120-21_64f809b4df714e0e83c5e7b66612f312.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college encourages healthy interaction between boys and girls. However, the college is also sensitive to the gender issues of women employees and girl students. An active Women empowerment cell: looks into their specific needs and takes necessary actions. The cell supports girl students to enhance their understanding of issues related to women in the society and to face the challenges with great courage. The cell consists of four lady teachers and two girl student representatives. Grievances and suggestions of girl

students, if any, are brought to the notice of the Principal through the Women's Cell. The college has also a Gender Parity Cell to extol the values of gender equality. Safety and Security: Several infrastructural facilities are available in the campus in this regard. There are separate toilets for boys and girls. Our college is protected with a compound wall and is under CCTV surveillance. Mentoring: The college provides mentoring for students. Teachers take the role of mentors. Occasionally professional counselors are brought to the College, and students are encouraged to meet them and get necessary help. Common room: A common room for girls is provided in the ground floor. It has two beds and washroom facility. Sanitary napkin dumping box also is available in the common room. Medical Attention: The teachers are instructed to render immediate attention to any girl student who falls sick or needs medication. A medical kit is available at the College Office for immediate relief. Gender Awareness: The students are instructed and reminded about gender sensitiveness and respect during activities, functions and travels.

File Description	Documents
Annual gender sensitization action plan	DON BOSCO COLLEGE SULTHAN BATHERY AFFILIATED TO THE UNIVERSITY OF CALICUT ISO 9001-2015 CERTIFIED INSTITUTION (NAAC ACCREDITED WITH 'B' GRADE) OBJECTIVES • To empower the girl students in college through capacity building and make their contributions to national building. • To bring out the potentialities of our girl students. • To make them aware about the roles of women in the social, economic, political and cultural contexts Annual Plan for gender parity club Sl Program Month 1 Women Empowerment Seminar December 2 Personality Development January 3 Counselling February 4 Women's day celebration March
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The institution provides a safe environment for female students. There is a ladies room, teachers for mentoring, periodical counseling, gender parity cell, facilities for medical aid and programmes on gender neutral behavior.

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Don Bosco College is an eco-friendly, green campus that is non-polluting in approach, aims to be completely plastic free and has adequate mechanism for management of degradable and Non-degradable waste. The College has been awarded the District Green Champion Award for successfully setting up the Swacchata Action Plan Committee and adopted and implemented best practices in the areas of Hygiene, Waste Management, Water Management, Energy Management and Greenery management. Solid Waste Management The College follows standard protocol for solid waste management. Solid waste is separately collected in different containers: Degradable, Bio-degradable non-biodegradable waste. Biodegradable waste is collected and is used for farming activities and biogas plantation. Degradable waste that can be recycled are sold to such vendors. Non-degradable waste including plastic, batteries and glass materials are collected in separate bins. After segregating, these waste materials are sold to the scrap collectors. The college discourages the use of flex boards and other plastic materials in the campus in order to reduce the plastic wastes. During various cultural programs, organic materials like paddy sprouts, coconut leaves, bamboo and other natural products are used for the decoration and publicity purposes. All the banners used in the functions, are made of eco-friendly materials like cotton and sack cloths. In our effort to become an eco-friendly campus we are trying our best to introduce and follow green practices. In some cases college is reduce use of paper by introducing online system for different purposes like online submission of assignments. Liquid Waste Management Liquid wastes mainly consist of waste water from different areas of the college including washroom, hostels and canteen. Waste water is transported through underground pipes. Our college has well structured drainage system to manage liquid wastes. Well constructed drainage system is maintained in the canteen area and hostels. E-Waste management: The

college has made arrangement with e-waste venders who regularly removes the e-waste materials from the institution. Waste Water recycling Plant: We have installed a waste -water treatment plant at the water service station which purifies waste water and is made reusable. Bio-gas plant: Waste materials including, food wastes, poultry waste are directed to the Bio-gas plant. The college maintains two Bio-gas plants which are fed with degradable bio-waste. Biomedical waste, hazardous chemicals and radioactive waste: Not Applicable

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Don Bosco College promotes an environment where all students feel equal. Every student of the college gets psychosocial and academic support. There is a sense of belonging in the institution regardless of their region, caste, gender, religion, socio-economic, cultural and political background. The college adopts strategies that promote inclusivity. Remedial teaching and participatory learning is kept up to bridge the gap between achievers and slow learners which eventually leads to an inclusive class room environment. Cultural and communal diversity is respected and cherished in the college. In order to promote multicultural values among members from diverse backgrounds, college celebrates festivals like Onam, Christmas, Holi and various other cultural and religious festivals with great participation. Students as well as teachers are also being selected from different States of the nation. This strengthens the cultural and linguistic inclusive environment of the college. There is no religious or class bias in the college. Other Student friendly initiatives include hostel facilities, Scholarships to students from poor economic backgrounds and promotion of gender parity. The various clubs and their embody the spirit of solidarity. NSS activities encapsulate the spirit of co-existence. Sports activities also bring in the spirit of brotherhood and oneness among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Don Bosco College works upon developing students as ideal citizens of the nation. The college inculcates a feeling of oneness among the student community through practices and programs. Various departments of our college have been committed towards

organizing activities that not only initiate but also motivate the students to adopt various practices that promote the idea, "Unity in Diversity".

The college promotes awareness about various National Identities and Symbols. Independence Day and Republic day are celebrated and related activities are conducted.

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes.

International Yoga day - Every year 21 June is celebrated by organizing a short yoga camp under the guidance of a yoga instructor. A brief talk is given on the benefits of Yoga and how Yoga embodies unity of mind and body; thought and action; restraint and fulfillment.

Blood Donation Camp

Every year blood donation camp is organized in association with NSS and Taluk Hospital Sulthan Bathery. The students are sensitized on the importance of being socially responsible.

Covid Voluntary Group

Don Bosco College students and NSS volunteers became a part Covid duty through the months of May, June and July 2021. This volunteer group supported the Taluk authorities and the police officials in data collection and sensitization of public in matters related to Covid protocol and relief.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Don Bosco College is committed to promote national ethics and values amongst students and the faculty members. The college and its departments organize days to observe and celebrate days of national importance. Independence Day & Republic Day are celebrated by hoisting the national flag, singing the National anthem and taking the oath of national integrity. Related activities are organized to inculcate the spirit of national pride in students. Independence day was celebrated through an online event too. Gandhi Jayanthi: The students of the college and specifically the NSS volunteers clean the campus and surroundings and also conduct various programmes like Quiz programme, and debates. National unity day: National Unity Day

or the Rashtriya Ekta Diwas is celebrated on 31 October. The NSS unit of Don Bosco College took an initiative of oath taking ceremony on 31st October to honor the spirit of national unity. Women's day Women's day was celebrated by various departments, the women's cell and the ED Club on March 9, 2021 as March 8 was a Sunday. A relevant message was given in the daily assembly. Women centric programmes were conducted with the participation of both girls and boys. Environment Day Environment Day was celebrated in the first week of June with both real time and online programs. The National Service Scheme, celebrated the Swachh Bharat Week by helping government agencies to clean bus stand and college surroundings. Onam celebration: Onam festival, that symbolizes unity, irrespective of religion, caste and creed, was celebration through an online event.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Title of the Practice: Social Outreach programs
Objectives of the Practice: Sensitize the students on social causes and issues to instill a strong culture of social responsibility among them and thereby create a positive and productive environment where they can thrive. The Context Wayanad is one of the most backward districts of the State of Kerala. A sizeable percentage of the population is underprivileged poor and needs assistance: economical, educational, medical and skill sets. There are several old age homes and poor homes. The young generation needs to be sensitive to these people. This sensitiveness would make them appreciate hard labor and indulge in humanitarian activities. Outreach Programs The year 2020- 2021 was a challenge in terms of real time visits due to stringent pandemic restrictions. However, the students of the college under the guidance of the teachers volunteered in Covid relief activities. These activities included distribution Food kits, medical kits, Pulse Oxi meter, psycho-social support, Volunteer service at District Hospitals and health care centers. Other related activities Blood donation camps in the

Campus. Environmental conservation activities Evidence of Success The social outreach programs inculcated among the students an empathetic attitude towards the sick, aged and disabled people. This was noticed during the Covid-19 pandemic times when the students on their own volunteered in their own areas to render service in collaboration with the health department. The District Administration and the Police Department awarded our students with certificate of recognition. Students are now more interested in nature preservation and environmental protection activities. During the Lock down, they took keen interest in keeping their own land free from water clogging, prevent mosquito breeding, planting and nurturing of plants and trees. The students got Green District Champion Award from the Central Government for their green and Swachhta initiatives. Problems Encountered and Resources Required Time constraint. Fund raising Lack of adequate conveyance facilities Best Practice 2 Title of the Practice: Daily Morning Assembly Objective of the Practice: To instill into the students social and ethical values, and motivation for personal growth. The Context . The youth is a time when they are in their best of learning and experiencing. They look for guidance, role models and encouragement in dealing with their tasks, relationships, mental confusions and conflicting social values. The Practice Morning Assembly is conducted every day as the first activity of the college. After a brief all-faith prayer, a well prepared message is given for the day by the Principal or one of the Staff members. Evidence of Success The Daily Assembly is one of the most regular activities in the college timetable. It is also one of the most appreciated activities as mentioned by the outgoing students. Common announcements and appreciations are done during this time. Problems Encountered and Resources Required It is not possible for all the students to arrive on time for the Assembly as 90% of the students depend on local transport. As a result some students always miss the daily assembly.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Don Bosco College, Sulthan Bathery facilitates socio economic

transformation of the socially and culturally deprived classes of the district. The institution strives provide an inclusive environment to the marginalized through different social welfare projects. Wayanad has emerged as a major hub for migrant laborers. The Migrant workers from other parts of India come are unorganized with very poor living conditions. KISMAT Don Bosco College in association with BREADS(NGO) has a flagship project named 'KISMAT' which stands for 'Kerala Inter State Migrants Alliance for Transformation'. This helps reach out to the migrants in the locality, and enroll them at the Migrant Help Desk and offering opportunities for awareness building, counseling, social interaction, medical support, cultural integration, sports and recreation for migrants in the area. 2. 'WeLive' PROJECT WeLive Project for Women Empowerment. DonBosco College has launched a project in June 2020 to foster the needs of women with special emphasis upon the tribal community. The project aims to introduce, train and support the women groups to enter in to entrepreneurial projects which can make them self-sufficient.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Academic • Doing foundational work for introducing a new course - BCA • Revitalize teaching - learning methods • Focus on all types of learners- high, low and average - with specific strategies • Improving university results across all programmes Extension • Sharing faculty resources with DB Tech • Organize mega medical awareness and medical check up camps • Continue extension work through associated projects like KISMAT, WeLive and DREAMS Research • Publish in national and international journals • Publish the college journal regularly Co- curricular • Revamp sports and games through a better strategic plan • Ensure student participation in university sports meet • Ensure more participation in student centric clubs • Enhance Entrepreneurial Development activities in the college